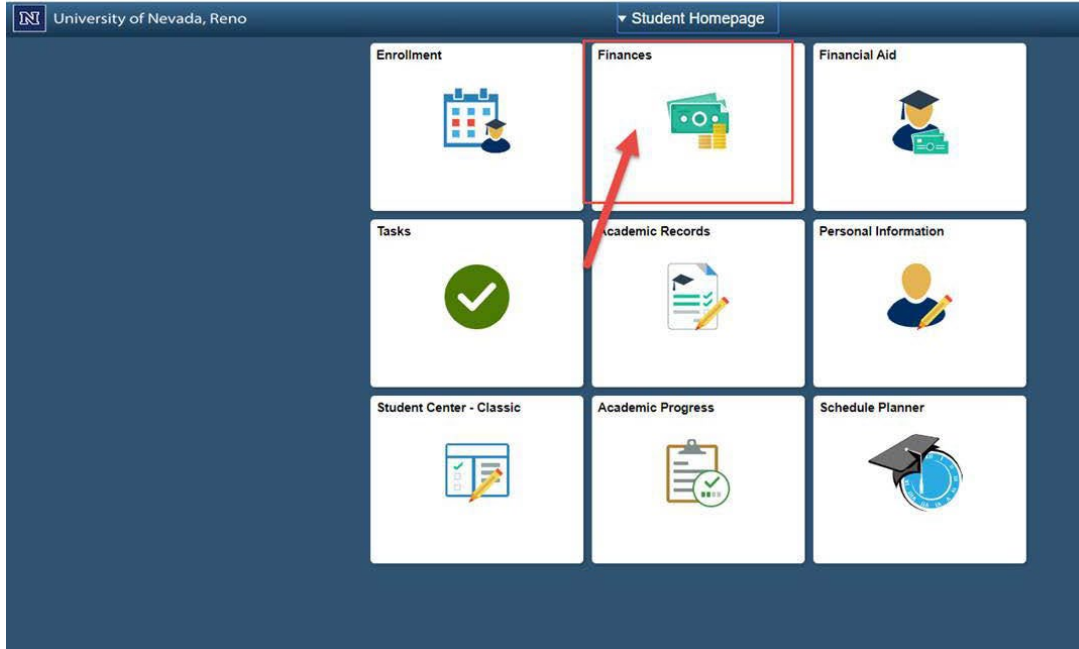
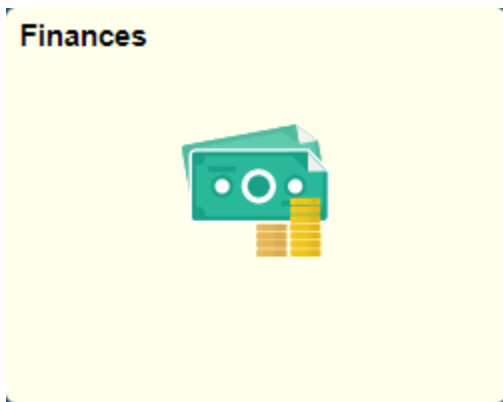


## How to pay for Extended Studies Travel Deposits

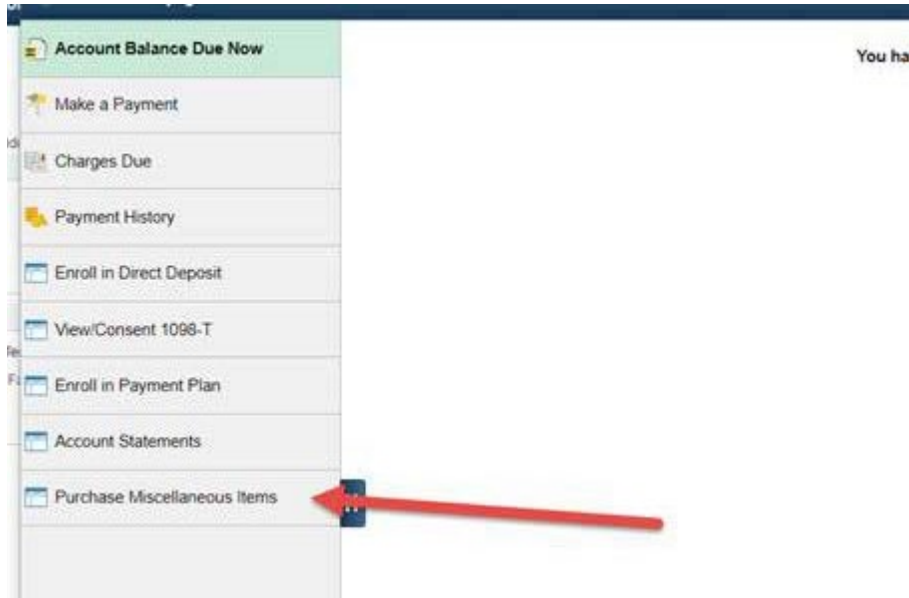
1. From the home page: [MyNevada student homepage](#). You will be prompted to login.



2. Click on the 'Finances' tile.



## How to pay for Extended Studies Travel Deposits



The purchase miscellaneous items on the left

The screenshot shows the 'Purchase Items' page. At the top, there are tabs for 'Account Inquiry', 'Electronic Payments/Purchases', and 'Account Services'. Below the tabs are buttons for 'Make a Payment' and 'Purchase Items'. The main heading is 'Select Items'. Below this is a text box: 'Enter the quantity for the items you wish to purchase. Use the calculate total push button to calculate the total amount of your purchase. Select NEXT to confirm your purchases.'

There are three tables of available items:

Available Items	Unit Price	Quantity	Item Total
1 Counseling Svcs Assessment Fee	100.00	<input type="text"/>	0.00
2 Counseling Fee Total			0.00

Available Items	Unit Price	Quantity	Item Total
1 Extended Studies Deposit 500	500.00	<input type="text"/>	0.00
2 Extended Studies Deposit 200	200.00	<input type="text"/>	0.00
3 Extended Studies Deposit 800	800.00	<input type="text"/>	0.00
4 Extended Studies Deposit Total			0.00

Available Items	Unit Price	Quantity	Item Total
1 Accuplacer	10.00	<input type="text"/>	0.00
2 General Financial Purchase Ite Total			0.00

Available Items	Term	Unit Price	Quantity	Item Total
1 Math Center Calculator Rental	2019 Fall	20.00	<input type="text"/>	0.00
2 Math Center Calculator Rentals Total				0.00

Currency used is US Dollar      Total      0.00

Buttons: Calculate Total, Cancel, Next

3. Select the correct Extended Studies Deposit (typically \$500)



## How to pay for Extended Studies Travel Deposits

4. Select **Next** and complete the payment.

**\*\*Please note this function works the best using Internet Explorer 8.x, Firefox 3.x and Safari 3.x. There are links to download these versions on the main page after logging in to MyNEVADA. If you do not have one of these recommended browsers, you may not be able to make a payment via MyNEVADA.**

5. Please email ACO, after placing your deposit. In your email please give us your full name and the class you wish to place your deposit for. We can be reached at the following emails, Nik Leiner [cleiner@unr.edu](mailto:cleiner@unr.edu), Jared Volk [jaredv@unr.edu](mailto:jaredv@unr.edu) or Dawna Snyder [dawnas@unr.edu](mailto:dawnas@unr.edu)